

**Approved Minutes
for the Boulder Public Library Commission
January 6, 2010**

COMMISSION MEMBERS PRESENT

Stephen Topping
Nadia Haddad
Sam Fuqua
Jim Zigarelli

LIBRARY STAFF PRESENT

Tony Tallent, Library & Arts Director
Lynn Reed, Information Services Manager
Jennifer Miles, Access Services Manager
Donna Gartenmann, Arts & Cultural Program Director
Matthew Hamilton, Library Innovation and Technology Manager
Diana Sherry, Community Literacy and Learning Manager
Tina Walker, Administrative Assistant

COMMISSION MEMBERS ABSENT

Annette Mitchell

PUBLIC PRESENT

Anne Sawyer
Joseph Jimenez

CALL TO ORDER

The meeting was called to order at 7:15 p.m.

APPROVAL OF MINUTES

The minutes of November 4, 2009 and December 2, 2009 were approved as written.

PUBLIC PARTICIPATION

None

MATTERS FROM THE COMMISSION

Metrics Motion – The commission unanimously approved a motion asking Boulder Public Library staff to make quarterly documentation of metrics a priority, particularly as they pertain to substantiating growth and improvements.

MATTERS FROM THE DIRECTOR & STAFF

Community Literacy & Learning – Tallent welcomed Diana Sherry to her new position as Community Literacy & Learning Manager.

Library Innovation & Technology – Matthew Hamilton advised the commission of a new mobile version for the library catalog and information. Hamilton advised that the smart phone feature will access the catalog with all standard catalog functions, making access to library information easier and scaled to mobile devices..

Strategy & Administration – Jennifer Miles proposed that the commission meet at each of the branches in 2010. The commission agreed to meet at the Meadows Branch in March, the Reynolds Branch in June, and the Carnegie Branch in September.

Public Experience & Resources - Lynn Reed updated the commission on Computer Use Cards, making guest passes unnecessary. This measure has the potential for increasing library card sign-up.

COMMISSION GOALS FOR CURRENT – NOVEMBER 2011

Improving library security - The commission and staff discussed what the library is doing, the results, and the next steps for improving library security and creating a safe, welcoming environment for all library patrons. Tallent will meet with Mark Beckner, the Boulder Police Chief next week to discuss safety assessment supported by the expertise of the police department. Tallent will report on the assessment as information develops.

Update on Guiding Principles – The commission decided to vote on the Guiding Principles at the February Library Commission Meeting.

Commission Key Goal and communicating this per City Council request – The commission requested that the wording be replaced by the highest priority wording in the December 2, 2009 minutes, which read; “*the commission agreed that the highest priority project for 2010 is to develop a plan to secure a long- term, stable, predictable, and adequate funding stream for library services*”. Haddad requested more time to read over the goals. The commission will look over the document and send changes to Topping by Sunday evening, January 10, 2010. Topping will edit and send to Miles on Monday, January 11, 2010.

FOLLOW-UP FROM JANUARY MEETING

Development Excise Tax Information – Tallent shared information that he had gathered

since the last Library Commission meeting. He shared that as of the end of 2009, the Library DET account will have a projected balance of \$1, 814,000. Fuqua will put together a list of questions regarding DET and send to Tallent & Miles for library staff to move forward to the City Manager's Office for further information and direction.

Scheduled Capital Projects – The scheduled capital project discussion was tabled to a future meeting.

FEBRUARY COMMISSION MEETING

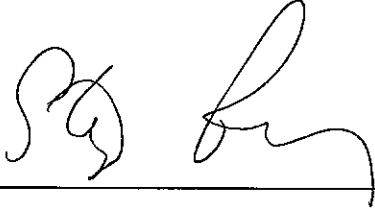
Strategies and actions to meet commission goal

Mapping out meetings for 2010 per goals and strategies

Start time 6:15 p.m. Meeting will be held on Thursday February 4, 2010 in the Arapahoe Conference Room.

ADJOURNMENT

9:10 p.m.

Approved by  Date 2/4/10