

**Approved Minutes
for the Boulder Public Library Commission
October 6, 2010**

COMMISSION MEMBERS PRESENT

Nadia Haddad
Annette Mitchell
Sam Fuqua
Anne Sawyer

LIBRARY STAFF PRESENT

Donna Gartenmann, Acting Library & Arts Director
Lynn Reed, Assistant Library Director
Jennifer Miles, Strategic Planning & Administrative Services Manager
Tina Walker, Administrative Assistant
Melinda Mattingly, Reference & Collections Manager
Gwen Holton, Branch Library Specialist

Paul Fetherston, Deputy City Manager

COMMISSION MEMBERS ABSENT

None

PUBLIC PRESENT

Peter Richards
Natalie Grecu

CALL TO ORDER

The meeting was called to order at 7:15 p.m.

APPROVAL OF MINUTE

The minutes of August 4, 2010 were approved as amended. The minutes of September 1, 2010 were approved as written.

PUBLIC PARTICIPATION

Peter Richards came to the meeting to share his concerns about the Library dropping “public” from its name on some materials. Richards brought some examples of the use of boulderlibrary.org, and admitted that there are still some materials that show the name Boulder Public Library. Mr. Richards also stated that there was no Library Commission Agenda or packet available at the meeting again.

MATTERS FROM THE DIRECTOR & STAFF

Staffing Update – Donna Gartenmann advised the Commission that Jim Marshall is retiring Friday, Nov. 26, 2010. The Library Business & Finance Manager position will be consolidated with City Finance Department to create efficiencies city wide. With the resignation of the Library Innovation & Technology Manager, library staff will be meeting with City IT to discuss more collaboration between Library and IT to develop efficiencies within the two departments. Gartenmann also advised that a Systems Librarian was hired, beginning on Nov. 8, 2010, and that budget approval was received to hire more temporary shelving aides.

2011 Contingency Budget – City departments were asked to submit a contingency budget if the Xcel Occupation Replacement tax does not pass in November. The Commission asked clarifying questions about the proposed reductions for the Library, which were approved by the City Manager’s Office and the Finance Department.

Quarterly Statistics – Jennifer Miles discussed the 2nd quarter statistics. Figures for holds and Prospector use were added. Miles stated that staff is working on better organization on how public events and programs are recorded.

Study Session Debrief – Donna Gartenmann asked the Commission for feedback on the Council/Commission Study Session. The Commission stated that they would like to see more frequent possibly annual, study sessions, and that a more conversational format was desired. Having a facilitator present at the study session was helpful. The Commission liked the quality and quantity of the packet prepared by staff.

What the Commission heard as the overall themes from Council:

- Council was not receptive to exploring alternate forms of governance for the library.
- Council was not receptive to earmarking or a portion of .38 sales tax to the library. Commission and staff should work on a proposal for obtaining a portion of the .38 sales tax to the City Manager.
- There was no agreement on how to spend the Development Excise Tax, although Commission and staff should propose capital projects in which to apply existing funds.

- In general Council supported investigating some form of limited library service for North Boulder. There is no money at this time for a full service branch library.
- The current funding gap was not addressed. There was not agreement to explore a new tax for library services at this time.

MATTERS FROM THE COMMISSION

Library funding discussion – The Commission had a preliminary discussion about library funding which included DET, Facilities Renovation and Replacement, and funds from the sale of the Blystat-Laeser house. The Commission requested more information on limited service options for North Boulder. The Commission requested Dennis Humphries, Humphries Poli Architects to attend a future meeting, possibly November to answer questions.

Boulderlibrary.org - Donna Gartenmann explained that the official name of the Boulder Public Library has not changed. The web address was changed to boulderlibrary.org making it easier for the public to use. The web address is used as masthead and logo on the printed newsletter to encourage patrons to go to the website for information about library events. The Commission expressed concern with the current logo dropping the name “public” in favor of the current logo considering that 3 of the 4 commissioners felt “public” was an important component of our name to be included in the logo. In addition, it is unclear whether the current logo is actually effectively promoting the website since “boulderlibrary” is prominent and “org.” is small and on a different line. Three out of four commissioners felt that a logo change should be explored, but not urgently, and asked for potential costs.

Library Director – Staff is working on a job description with the City Manager’s Office. A new Library Director is anticipated to be hired by the end of the first quarter 2011 at the earliest.

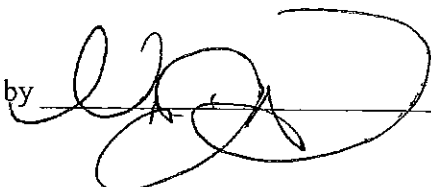
Library Innovation & Technology Manager Position – The Commission requested the opportunity to provide input about this position after the November election.

December Meeting – Nadia Haddad will not be able to attend the December meeting. The Commission will decide on another date and notify staff.

ADJOURNMENT

The meeting was adjourned at 9:05 p.m.

Approved by _____



Date _____

11/22/10

