

Boulder Public Library Commission
October 5, 2011
Main Library, Arapahoe Conference Room
6:45 p.m.

AGENDA

Call to Order

Approval of Minutes

- September 7, 2011

Public Participation

Commission Priority Discussion

- Guest Speaker, Mary Atchison, Library Trustee, Poudre River Public Library District
- Round II-Capital Investment Strategy (CIS) discussion

Matters from the Director & Staff

- Information regarding Education Excise Tax
- Update on Wilderness Place
- Update on the eNewsletter
- Update on Library Staffing

Matters from the Commission

- 2011 Ballot Issue 2A: Bonding for Capital Improvement Program-Communication

Adjournment

**Draft Minutes
For the Boulder Public Library Commission
September 7, 2011**

COMMISSION MEMBERS PRESENT

Sam Fuqua
Annette Mitchell
Celeste Landry
Donna O'Brien

LIBRARY STAFF MEMBERS PRESENT

Valerie Maginnis, Library & Arts Director
Joe Gaona, Applications and Systems Manager
Kathleen Janosko, Administrative Specialist II (Finance)
Leanne Rizzo, Administrative Specialist II
Gwen Holton, Branch Library Specialist

CITY STAFF MEMBERS PRESENT

David Mallett, Budget Transition Team Member

COMMISSION MEMBERS ABSENT

Anne Sawyer

PUBLIC PRESENT

Alice McDonald
Peter Richards

CALL TO ORDER

The meeting was called to order at 6:50 p.m.

APPROVAL OF MINUTES

The minutes of August 10, 2011 were unanimously approved as amended.

PUBLIC PARTICIPATION

- Alice McDonald, long-time volunteer at the Reynolds Branch Library, requested that the public receive more specific information regarding the possible upcoming changes for the Library Café and moving the children's library.
- Peter Richards suggested the re-introducing of the word "public" in the library's logo and requested information about the amount of money that the Library spends yearly on public internet use.

COMMISSION PRIORITY DISCUSSION

- **Discussion on Proposed 2012 Library/Arts Department Capital Improvement Strategy Projects:** The list that Library Staff compiled was distributed and was discussed. Library & Arts Director, Valerie Maginnis, expressed her ideas on providing more collaborating meeting space in the Library. Commissioner Landry expressed her viewpoint of the south side entrance of the Library being an efficient place for transportation drop-off and pick-up. Commissioner Landry also raised the question about how changing the entrance might impact security. There was some discussion about the Library's role in shaping the list of

proposed projects. However, Commissioner O'Brien did express that the Commission should respect the work that has already been done by Library Staff and prior Library Administrative members. The Library Commission has requested additional information and there will be further discussion regarding this information at the October Library Commission meeting.

MATTERS FROM THE DIRECTOR & STAFF

- **Discussion of proposed library fees:** Due to time constraints, this agenda item has been postponed until further notice.
- **Budget Update:** David Mallett, with the Budget Transition Team, discussed the 2012 City Manager's recommended budget to City Council and the Priority Based Budgeting process. He explained that there would be 2 study sessions, regarding the presentation of the recommended budget in the Council Chambers, on September 13th and September 27th. These sessions do not allow for public participation but will be televised. The first reading of the recommended budget will be on October 4th and the second reading on October 18th. Both of these readings include a public hearing. If it becomes necessary, there will be a third reading on October 31st. By law, the budget must be approved by December 1st 2011.

MATTERS FROM THE COMMISSION

- **Discussion of North Boulder Limited Service Outlet:** Library & Arts Director Maginnis discussed her memo regarding the Estimated Annual Operating and Maintenance: for the Proposed North Boulder Branch Storefront/Outlet. Director Maginnis also discussed plans about the possibility of incorporating BPL's Children's Services/Programming to the Acorn School on 2845 Wilderness Place.
- **Update on Library Café Options:** Director Maginnis presented a possible coffee vending machine option that could be implemented in the Library as an interim amenity for Library patrons. The Library Commission unanimously passed a motion to move forward on this coffee vending machine possibility.
- **Update on Arapahoe Parking Lot:** Director Maginnis will be meeting with Karen Rahn of Housing and Human services to further investigate some possible new signage.

Other:

- Library Commission Chair, Sam Fuqua addressed Peter Richards and explained that the Commission is in agreement of re-introducing the word "public" to BPL's logo.
- In response to Peter Richards' question, Director Maginnis has supplied the Library's annual energy costs as \$118,107.

Adjournment – The meeting was adjourned at 9:06 p.m.

Please note: The next meeting will be held on Wednesday, October 5, 2011 at the Main Library, 1001 Arapahoe Ave., Arapahoe Conference Room.

2012 Boulder Public Library Holiday Closure Schedule

New Year's Day 2012	Sunday, Jan 1	All facilities
MLK Jr Day	Monday, Jan 16	All facilities
Presidents Day	Monday, Feb 20	All facilities
Memorial Day Weekend*	Saturday, May 26 & Sunday, May 27	Main Library only
Memorial Day	Monday, May 28	All facilities
Independence Day	Wednesday, July 4	All facilities
Labor Day Weekend**	Saturday, Sept 1 & Sunday, Sept 2	North wing of Main Library only
Labor Day	Monday, Sept 3	All facilities
Veteran's Day	Monday, Nov 12	All facilities
Thanksgiving Day	Thursday, Nov 22	All facilities
Christmas Eve	Monday, Dec 24	All facilities
Christmas Day	Tuesday, Dec 25	All facilities
New Year's Day 2013	Tuesday, Jan 1	All facilities

*The Main Library is closed for the Boulder Creek Festival. Branch libraries are open regular business hours.

** The north wing of the Main Library is closed to accommodate the Hometown Fair. The south wing is open regular business hours.

